



The

*Extreme*  
**CAREER**



# MAKEOVER

Workshop Series

**All Workshops from 10 AM - 1 PM**  
**4 Workshops - FREE and open to the public**

## **Retooling Your Career Direction: Feb. 10, 2012**

*This workshop will help attendees identify their transferable skills and evaluate their strengths. New career directions are explored that fit the new, emerging economy.*

## **Beat the Odds and Get the Job - Presentation Counts!: Mar. 9, 2012**

*This workshop will show attendees how to structure a resume and cover letter to present themselves positively and professionally. Attendees are encouraged to bring a current resume.*

## **Marketing "You" - Networking for Success!: Apr. 13, 2012**

*In this workshop attendees will learn how to leverage their personal and professional contacts to find a job. All attendees will learn a 30 second elevator speech and create a marketing plan, two of the tools needed to sell themselves to potential employers.*

## **The Art of the Interview: May 11, 2012**

*This workshop will focus on overcoming interview pitfalls and blunders. Attendees will leave the workshop with the skills they need to impress employers and get the job they desire.*

**All Workshops held at the Sturgis District Library**  
**255 North St., Sturgis, MI 49091**  
**(269) 659-7224**

An equal opportunity employer/program supported by the State of Michigan. Auxiliary aids and services are available upon request to individuals with disabilities - Michigan Relay Center 1-800-649-3777 (Voice and TTY)