

Sturgis District Library  
Board of Trustees Minutes  
Tuesday, February 5, 2019

**Call to Order/Roll Call:** Betty Ross called the meeting to order at 5:15 P.M.

**Present:** Frank Kalasky, Jill Bobalik, Todd Reed, Gina Whitehead, Mary Beth Brenneman, Carol Wallman, Beth Bond, and Betty Ross. **Absent:** John Polzin.

**Approval of Agenda:** Approved by consensus

**Approval of Minutes:** Approved by consensus

**Public Comment:** Jeff Williams from Norman & Paulsen presented our audited financial statement for fiscal year 2017-2018. The audit was favorable.

**Bills and Treasurer's Report:** Accepted by consensus

**Correspondence:** None

**Director's Report:**

- Door count for Dec. 2018: 4,712      Computer usage Dec. 2018: 642
- Todd attended the Exchange Club Board meeting on Jan. 10, while both Todd and Michelle attended the Jan. 17, meeting.
- Computers are being prepared for sale. One has been sold.
- The teen book club has 11 participants so far.
- Todd met with Cathi Abbs, Ryan Conrod, and Tom Lowry to brainstorm ideas for this year's Sturgis Fest.
- Todd has contact area libraries to explore possible books for September's One Book One County selection.
- The employees' annual review sheets have been distributed.
- The library was closed last Wed. and Thurs. due to extreme cold. In the future, Todd will communicate this via WBET, WWMT as well as post on our website and Facebook pages.
- The annual State Aid Report has been completed.

**Old Business:**

1. Mary Beth will sign checks on Tuesday, February 19.
2. Todd will continue to explore the possibility of purchasing a used vehicle to purchase for a bookmobile. This will cost approximately \$37,000 plus the wrap to display a sign on both sides.

**New Business:**

- Todd is considering an electronic payment system to use with credit cards. He would like one with a reader that the patron uses so staff does not have to handle the card. He is exploring wired vs wireless systems.

**Adjourned:** 6:10 PM

**Next Meeting:** Tuesday, March 5, 2019 at 5:15 P.M.

**Respectfully submitted by:** *Jill Bobalik*