

Sturgis District Library
Board of Trustees Minutes
Tuesday, August 7, 2018

Call to Order/Roll Call: Chairperson, Betty Ross, called the meeting to order at 5:15 P.M.

Present: Frank Kalasky, Betty Ross, Jill Bobalik, Todd Reed, Carol Wallman, Beth Bond, Gina Whitehead and John Polzin. **Absent:** Mary Beth Brennehan

Approval of Agenda: Accepted by consensus

Approval of Minutes: Approved by consensus with the emending of type errors.

Public Comment: None

Bills and Treasurer's Report: Accepted by Consensus

Correspondence: None

Director's Report:

- Door count for June. 2018: 5,737 Computer Use for June. 2018: 923
- Summer Reading 2018 ended with about 311 sign-ups.
- Events in June and attendance
Joel Tacy – 240 Science Night – 300 Teen Movie – 28 Sock Hop – 50
- Staff changes: Jackie Milliman has replaced Jill Peck, Beatrice Yarbrough had moved into Jackie's position as materials process, and interviews for her position as night circulation have been completed. We have also hired another student assistant.
- Todd is working with the Sturgis Historical Society to display some of the windows that will be up for auction in September.
- The library will have a photo booth at Music on North Street.
- Todd is researching computers to purchase to update some old ones. Possibly 3 staff computers and 7 public ones.

Old Business:

Betty will sign checks on August 20.

New Business:

1. A review of the budget was started in preparation for the next fiscal year.
2. Todd will look into Kanopy as a streaming service accessed with a library card for participating libraries. We will also look at methods to market the library's services to the public again.
3. Gina **moved** with support from Carol to accept the new additions to the job description for the library circulation assistant. This motion **passed** unanimously.

Adjourned: 6:10 P.M.

Next Meeting: Tuesday, September 4, 2018 at 5:15 P.M.

Respectfully submitted by: *Jill Bobalik*