

Sturgis District Library
Board of Trustees Minutes
Tuesday, September 4, 2018

Call to Order/Roll Call: Chairperson, Betty Ross, called the meeting to order at 5:15 P.M.
Present: Frank Kalasky, Betty Ross, Jill Bobalik, Todd Reed, Mary Beth Brenneman, Carol Wallman, Beth Bond, and John Polzin. **Absent:** Gina Whitehead and John Polzin

Approval of Agenda: Accepted by consensus

Proposed Millage Rate for 2018-2019: 1.0981 millage

- Expected Taxable Value: \$455,437,191
- Expected Millage Revenue \$500,115
- The allowable 1.0981 mills would see an increase in 2.1% revenue increase.

Close regular meeting and convene in a public hearing at 5:17.

Public Hearing on proposed property taxes: 1.0981 with the Headlee Rollback

Public Comment on Proposed Property Taxes: None

Close Public Hearing at 5:25 and reconvene into regular meeting.

Approval of Minutes: Approved by consensus with the correction of 2 typos.

Public Comment: Mary Beth shared some comments she received about the library and its employees concerning various matters. All board members phone numbers will be posted on the library's website. The minutes are available for public reading from a book in Todd's office.

Bills and Treasurer's Report: accepted by consensus

Correspondence: None

Director's Report:

- Door count for July 2018: 6,350 Computer Use for July 2018:
- Todd and Michelle attended the August 16, Exchange Club meeting and Todd attended the Aug. 30, Exchange Club board meeting.
- A new student worker is needed as the one we hired was overscheduled.
- We have hired Jennie Gohlke-Wickey as a night circulation assistant.
- Zoe Yoquelet has started a student internship in marketing while also working as a student worker.
- The photo booth for the Music on North on August 31 had about 150 visitors,
- The Windows to History display has been installed in the activity room until Sept. 22.
- Todd is pursuing quotes for 10 (or so) new computers to replace 7 year old stations.
- Todd is seeking quotes to remodel the back reading area.

Old Business:

Carol will sign checks on Sept. 20.

New Business:

1. Carol **moved**, with support from Beth, to have a new resolution allowing current officers chairperson Betty Ross, Vice-chair Mary Beth Brenneman, and Treasurer Carol Wallman to have the authority to sign checks issued by the Sturgis District Library until their office term expires. This resolution **passed** unanimously.
2. Jill **moved**, with support from Frank, to add "the acting chairperson, vice- chairperson, and treasurer shall have the authority to sign checks issued by the Sturgis District Library" to ARTICLE V (Duties of Officers) Section 5 in the Bylaws. This motion **passed** unanimously.
3. Todd will have our new marketing student intern work on publicizing all the library has to offer from the list Todd supplied.
4. Jill 's motion, with Mary Beth's support, to approve the 2018-2019 Budget as presented with \$631,815 in expected income and \$680,820 in projected expenses **passed** unanimously.

Adjourned: 6:45 P.M.

Next Meeting: Tuesday, October 2, 2018 at 5:15 P.M.

Respectfully submitted by: *Jill Bebalik*